



Instruction to pay wages by BACS

Please hand this form to your VGC contract supervisor or recruitment consultant in person. Faxes and emails will not be accepted.

It must have your original signature.

Full name			
Works number		Date of birth	

I instruct VGC to pay the wages due to me into the following bank account:

Name of bank / building society							
Account holder's name							
Sort code							
Account number							
Building society roll no: <i>(if applicable)</i>							
Signature					Date		

For completion by VGC contract supervisor or recruitment consultant

I declare that I received this form in person from the person/account holder.

Signature				Date		
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For completion by HR

I declare I have checked the signature on this form against the signature on the application form and believe it to be a true match. I have entered the changes onto the payroll system.

Signature				Date		
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