

## Reporting accidents and incidents

If you have or see an accident or incident at work you must report to your supervisor at site level . You must also inform your VGC contract supervisor.

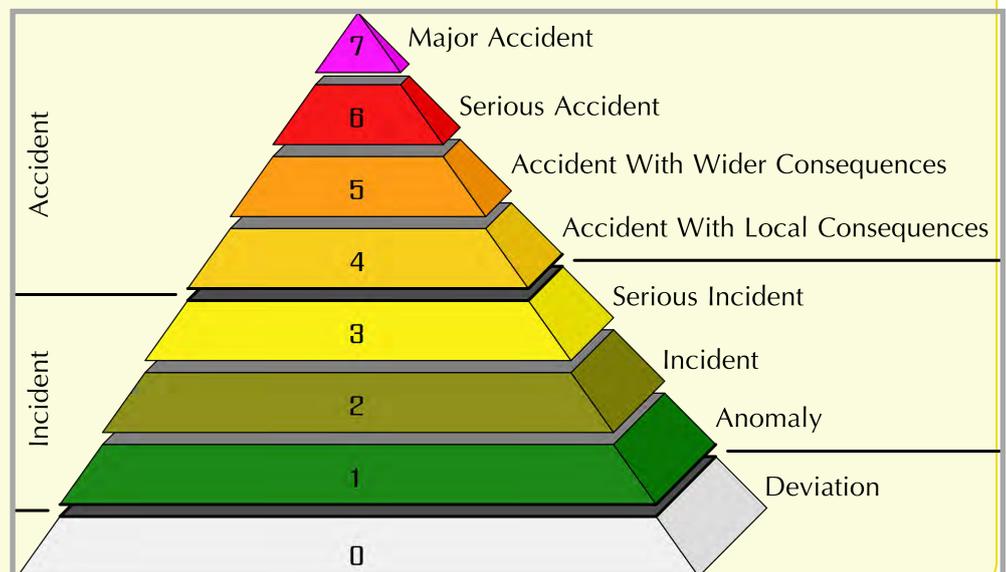
That lets us help to investigate and hopefully prevent a similar situation.

Remember: if an incident is not reported then a similar event may occur, with even more serious consequences.

What should you report?

- Any accident, no matter how small the injury.
- Any incident, however small the damage or loss.
- Any near hit, even if no one was hurt and no damage occurred.

Bear in mind the accident triangle. We want to cut right back on incidents at the **green level, so we don't ever** have any serious accidents at the top. **This is only possible if they're** properly reported.



Consider your environment: Make sure that your areas of work are secure, and free from slip, trip and fall hazards.

Accident 1 - IP slipped on decking surrounding pylon construction. He sustained injury to chest and ribs.

[Labour Solutions — Kier Merseylink](#)

Accident 2 - IP didn't have enough space to work. His feet caught each other, making him lose balance and fall against the cable run. He sprained his ankle.

[Labour Solutions — Track Partnership](#)

## Serious RRV accident

Do remember to be vigilant around mobile plant. In a recent non-VGC related accident a crane controller sustained serious injuries when he was caught between his RRV and the platform.

- Before you start work, make sure you have been briefed on the site-specific risks and controls.
- Make sure that proper communication lines are in place (radios/Dectcoms/Athena etc)
- Maintain the exclusion zones

Working with mobile plant remains one of the most significant risks we face.

## Booking summer leave?

Remember to fill in the leave request form at [www.vgcgroup.co.uk/form](http://www.vgcgroup.co.uk/form) in plenty of time so your shifts can be covered.

- Lots of people might want to take the same time off (eg Euro final 10 July!) so plan as far in advance as you can - and give at least 14 days notice.
- **Don't buy football tickets (or flights) until** your request for leave has been approved.

**HSQE message: wear sunblock if you're out on the stands, and drink responsibly if you're watching in the pub.**



## Fatal road traffic incident

Two non-VGC workers were returning home on 5 June after a 10-hour shift at Abbey Wood when there was an accident. The driver of the vehicle is unharmed, however the passenger was killed.

**We don't yet know the cause of the accident but please let it be a reminder:**

- Do not start your trip if you already feel tired.
- If you start to feel sleepy then find a safe place to stop – not the hard shoulder of a motorway. Drink a high caffeine drink and rest, allowing time for the caffeine to kick in.
- A caffeine drink is a short-term solution. Ensure you rest properly once you reach your destination.

## Respect

We believe that everyone has a right to be treated fairly and with respect.

**Make sure your behaviour doesn't violate someone's dignity or make them feel that the environment is intimidating, hostile, degrading, humiliating or offensive.**

Try to make sure

- **You don't offend other people's values with the way you speak to them. What you might think is just 'banter' could upset someone else.**
- **You don't behave in a way that someone else thinks is disrespectful.**

**Practical jokes and 'horse play' are not for the working environment.** They can cause offense and make unsafe situations.

If you have any concerns about equality, diversity and inclusion issues, please speak to your VGC contract supervisor or call HR on 01895 671 780.

Always use the correct equipment for the task, ensure loads are secured and maintain exclusion zones at all times.

An IP was struck in the chest with terram while it was being loaded using a telehandler. The load was on the wrong equipment for transporting it, **and hadn't been properly secured.**

[Skanska M1 Junction 19](#)

## See it, share it



Thank you and congratulations to Steven McNeill **who won the monthly 'See it, share it' prize draw.**

Steven identified a trip hazard in the 4ft and took action to address the problem by spraying it up.

Remember to send us good practice, close calls, near misses and ways to improve

- Text 07876 448 119
- Email [BeSafe@vgcgroup.co.uk](mailto:BeSafe@vgcgroup.co.uk)