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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Personal details | | | | | | | | | | | |
| Full name | | | |  | | | | | | | |
| Mobile number: | | | |  | | | | | | | |
| Home telephone number: | | | |  | | | | | | | |
| Permanent address | | | |  | | | | | | | |
|  | | | | | | | |
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|  | | | | | | | |
| Term-time address | | | |  | | | | | | | |
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|  | | | | | | | |
| Dates when we can contact you at your term-time address | | | | | | Dates: | | | | | |
| Email address: | | | |  | | | | | | | |
| Do you require a work permit to work in the UK?  If yes, please give the visa type, date issued, expiry date and any further details. | | | | | | | | | | | Yes / no |
|  | | | | | | | | | | | |
| Languages spoken: | | | | | | | | | | | |
| Language | | | | | Level: basic / conversational / fluent | | | | | | |
|  | | | | |  | | | | | | |
|  | | | | |  | | | | | | |
|  | | | | |  | | | | | | |
| Earliest date you would be available to start work? | | | | |  | | | | | | |
| Education | | | | | | | | | | | |
| Post graduate qualifications | | | | | | | | | | | |
| Date from | Date to | | Educational organisation or university | | | | | Course / research topic  *Research topic or course* | | | |
|  |  | |  | | | | |  | | | |
| Undergraduate degree or diploma | | | | | | | | | | | |
| Date from | Date to | | University or college | | | | Course title and level | | | Predicted or actual results | |
|  |  | |  | | | |  | | |  | |
| High school/secondary/further education | | | | | | | | | | | |
| Date from | Date to | | School or college | | | | Exams taken | | Year | Grade(s) | |
|  |  | |  | | | |  | |  |  | |
|  |  | |  | | | |  | | |  | |
| Work experience | | | | | | | | | | | |
| Date from | Date to | Employer organisation | | | | | Key responsibilities /activities | | | | |
|  |  |  | | | | |  | | | | |
| Other requirements | | | | | | | | | | | |
| Do you have a full clean UK driving licence (no more than three penalty points)?  (If your licence is non-UK, we will ask you to change this to a UK driving licence when you start.) | | | | | | | | | | | Yes / no |
| Questions | | | | | | | | | | | |
| What will you look back on with pride, as something you have achieved in the last few years? (no more than 200 words) 5 points | | | | | | | | | | | |
| Why does a career with VGC appeal to you? How would it suit your skills? (no more than 200 words)  5 points | | | | | | | | | | | |
| Most projects are delivered by teams. What are you strengths when working as part of a team? (no more than 200 words) 5 points | | | | | | | | | | | |
| Please give an example of when you have had to use your initiative and creativity. (no more than 200 words) 5 points | | | | | | | | | | | |
| Is there anything else you would like to tell us that will support your application? (no more than 200 words) 5 points | | | | | | | | | | | |
| Please give information about any hobbies / clubs / voluntary work you are involved in. (no more than 200 words) 5 points | | | | | | | | | | | |

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| References | | |
| Please give details of two referees, one of whom must be your present or most recent employer. (Students should give the name of their head tutor or lecturer.) | | |
| Name |  | |
| Address |  | |
| Postcode |  | |
| Telephone and email address |  | |
| Your relationship with this person |  | |
| May we contact this person without further notification from you? | | Yes / no |
| Name |  | |
| Address |  | |
| Postcode |  | |
| Telephone and email address |  | |
| Relationship |  | |
| May we contact this person without further notification from you? | | Yes / no |

When you have completed the form, please email it to

**graduate@vgcgroup.co.uk**