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| --- |
| **PERSONAL DETAILS** |
| **Mr/Mrs/Ms/Miss/Dr** |  |
| **Full Name** |  |
| **Mobile Number:** |  |
| **Home telephone number:** |  |
| **Permanent Address** |  |
|  |
|  |
|  |
| **Term-time Address**  |  |
|  |
|  |
|  |
| **Include dates you are contactable there** | **Dates:** |
| **Email Address:** |  |
| **Do you require a work permit to work in the UK?**If Yes, supply the Visa type, date issued, expiry date and any further details. | **YES / NO** |
| **Do you have language skills?**If Yes, state language(s) and to what level e.g. conversational/fluent/basic? | **YES / NO** |
| **Earliest date you are available to start work?** |  |
| **EDUCATION** |
| **POST GRADUATE QUALIFICATIONS** |
| Dates From | Dates To | University | Course *(e.g. MEng/MSc/MBA)* | *Research Topic or Course* |
|  |  |  |  |  |
| **FIRST DEGREE/DIPLOMA**  |
| Dates From | Dates To | University/College | Course Title & Level (e.g. BSc, BA)  | Results (or predicted) |
|  |  |  |  |  |
| **HIGH SCHOOL/SECONDARY/FURTHER EDUCATION**  |
| Dates From | Dates To | Name of School/Colleges  | Exams taken and Year | Grades  |
|  |  |  |  |  |
|  |  |  |  |  |
| **WORK EXPERIENCE** |
| Dates From | Dates To | Employer /Organisation | Key Responsibilities/Activities  |
|  |  |  |  |
| **ADDITIONAL REQUIREMENTS** |
| **Do you have a Full & Clean UK Drivers Licence** **(no more than 3 penalty points)** |  **YES / NO** |
| **QUESTIONS** |
| What will you look back on with pride, as something you have achieved in the last few years? **(Less than 200 words)**  |
| Why does a career within VGC particularly appeal to you and how would it suit your skills? **(Less than 200 words)**  |
|  ‘Most projects are delivered by teams.’ What are you strengths when working as part of a team**? (Less than 200 words)**  |
| Give us an example of when you have had to use both your initiative and creativity **(Less than 200 words)**  |
| Is there anything else you would like to tell us that is relevant to this application? **(Less than 200 words)**  |
| Please detail any hobbies / clubs / voluntary work you are involved in. |
| **REFERENCES** |
| Please give details of 2 references, one of whom must be your present or most recent employer. (Students should give the name of their head tutor or lecturer) |
| **Name** |  |
| **Address** |  |
| **Postcode** |  |
| **Telephone and email address** |  |
| **Relationship** |  |
| **Can this person be contacted without further notification from you?** | Yes / No |
| **Name** |  |
| **Address** |  |
| **Postcode** |  |
| **Telephone and email address** |  |
| **Relationship** |  |
| **Can this person be contacted without further notification from you?** | Yes / No |